

GOVERNMENT OF ANDHRA PRADESH
GVWV & VSWS DEPARTMENT, APIIC Colony, JAWAHAR
AUTONAGAR- Vijayawada -520007, Andhra Pradesh

From, Dr Narayan Bharat Gupta IAS, Director	To, The Joint Collectors (VWS & D)
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LrNo:GSWS-Coord/G/ Volunteers/Civil Supply Activities
(1371602) Dt:06/04/2021

Sir/Madam,

Sub	GVWV&VSWS Department – Village/Ward Secretariats-Gram Volunteers/Ward Volunteers -PDS-MDUS-Distribution through Volunteers- Certain Civil Supplies activities entrusted in addition to the existing activities – Requested to issue necessary instructions – Regarding.
Ref:	FCS02-Pds1025/53/2021-SUPDT.PDS-CCS - (1371602)

The Civil Supplies Department requested to spare the services of Volunteers for handling the e-PoS device and obtaining Biometric authentication from Rice Card holders during the process of distribution of essential commodities under PDS in the reference cited above. The following activities are entrusted to the Gram/Ward Volunteers for effective distribution of essential commodities:

1. Distribution of coupons duly indicating Date and Time on which Mobile Dispensing Unit (MDU) visits the Cluster.
2. Remind the Households 1 day prior to the MDU visit.
3. Volunteer shall available along with the MDU during distribution of commodities
4. Maintain liaison with the concerned VRO/WRO for resolving issues if any.
5. Handle e-PoS device and obtain Biometric authentication from Rice Card holders.
6. Volunteer has to try fusion finger option where Biometric authentication fails.
7. The Volunteer shall inform those non drawl cardholders that MDU made available at concerned Secretariat between 6 to 7 PM daily for taking Ration.
8. Volunteer shall create awareness among the cardholders about the portability option.
9. Volunteer shall ensure to sensitize the Non-Mapped Cardholders to draw the Ration from their residing Cluster MDU.

Regarding availability along with the MDU during the distribution of Commodities till the completion, the role of Volunteer shall be limited to the presence only for biometric authentication, and not being entrusted with the process of loading-unloading, carrying of commodities and other related activities.

The entire work of distribution shall be completed within 2 days in a month without disturbing the Pension payments in the 1st week of the month.

The Joint Collectors (VWS&D) are requested to issue instructions to the Municipal Commissioners and MPDOs with a direction, to disseminate these instructions to the Gram/Ward Volunteers and ensure smooth distribution of commodities through MDUs

Bharath Gupta

Narayana

DIRECTOR

Copy to

The Municipal Commissioners in the State

The MPDOs in the State.

The DLDOs in the State.

PS to the Special Chief Secretary to Government GVWV&VSWS

Department

Copy Submitted to

The Commissioner Civil Supplies department for information and necessary action