

GOVERNMENT OF ANDHRA PRADESH
GVWV&VSWS Department
Auto Nagar, Vijayawada

From, Sri Ajay Jain, IAS Special Chief Secretary GVWV&VSWS Dept Vijayawada	To The Collectors & District Magistrates in the State The Joint Collectors (RB&R) in the State. The Joint Collectors (VWS&D) in the State.
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Roc No GWS01/141/2021-GWS Dt: 22/04/2021

Sir/Madam

Sub: GVWV&VSWS Department- Village / Ward Secretariat Functionaries - Biometric Attendance linked with payment of salaries w.e.f. 01-04-2021 - Cancellation of all type of Deputations including on Duty arrangements except short duration (7 Days) during Disaster and emergency period - Certain instructions - Issued.

Ref:

1. Memo.No.03/GVWVVSWS Department/2020 Date: ,J/03/2020.
2. G.O.MS.No. 1 Dated: 04-02-2021 by Department of GVWV&VSWS
3. Minutes of the meeting conducted by the Chief Secretary to Government held on 17-03-2021.

Government of Andhra Pradesh have established 15004 Village /Ward Secretariats for effective implementation of welfare programs and for delivery of services at the doorstep of citizens in a transparent and corrupt free manner. Further sanctioned, Recruited and posted 1.34 lakh Functionaries in Village/Ward Secretariats.

2. In the reference 1st cited the Government imposed ban on all type of transfers/ OD arrangements & Deputations of Village / Ward secretariat functionaries.

3.In the reference 2nd cited the Government has issued instructions that all functionaries shall mark Bio - Metric Attendance twice a day from their village/ward Secretariats and the payment of salaries also linked with the Bio-Metric Attendance with effect from 1st April 2021.

4. It has come to the notice of the Government that some of the Controlling Authorities/ Collectors/Joint Collectors/ District Level Officers/Divisional Level Officers/ Mandal Level Officers have issued Deputation / On duty arrangements orders which are against to the instructions of the Government.

5.The Deputation of functionaries beyond their working area is affecting service delivery and creating much inconvenience to the citizens for timely getting of services and grievance redressal.

6.The payment of salary to the Village / Ward Secretariat functionaries will be linked to the Bio-Metric Attendance with effect from 1st April 2021 and the functionaries has to mark the attendance from the Secretariat where they are originally posted. Further there is no scope/ Provision to capture Bio metric attendance of functionaries beyond secretariat limits. It has been instructed in many meetings by appropriate authorities that there would be no Deputations and on duty arrangements in Village/ward Secretariats.

7. In the reference 3rd cited, it is decided that the deputation of Functionaries may be permitted beyond Village Secretariat/Ward Secretariat Jurisdiction for work purposes up to 7 days within the Mandal/ULB during disaster/emergency period with the approval of the Joint Collector (VWS&D). If it is beyond 7 days, the concerned authorities shall take permission from the GVWV & VSWS Department.

8. All the District Collectors are requested to cancel all Deputations/On Duty Arrangements of Village/Ward Secretariat Functionaries except deputation orders issued vide para No.7 above and ensure that all Village/Ward Secretariat functionaries shall work and also mark Biometric Attendance from their original place of postings where their CFMS IDs are created and linked for drawing of salaries.

Yours Sincerely,

Ajay Jain I A S

Special Chief Secretary

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All HoDs of line Departments with a request to issue instructions to the concerned to ensure all Village/Ward functionaries shall work and also mark Bio Metric attendance from their original place of posting.

The Commissioner GVWV&VSWS Department.