

**Minutes of the Web Conference Held on 27.01.2021 on Housing, Jagananna Thodu, Household Survey, Filling of Volunteers Vacancies & YSR Bima etc.**

01/02/2021

**Chaired:** Sri Ajay Jain IAS, Principal Secretary to Government, GVWV & VSWS Department

**Officers Present:**

1. Sri G.S. Naveen Kumar IAS, Commissioner & Director, GVWV & VSWS Department
2. The Officers of AP State Housing Corporation & GVWV&VSWS Department

The Principal Secretary to Government GVWV&VSWS Department has explained the status of implementation of Pedalandariki Illu issue of House Sanction Proceedings, obtain options for construction of Houses, Mapping, Geo Tagging, Provision of Environmental Infrastructure in housing colonies, Issue of MGNREGA Job Cards, Filling of Volunteers Vacancies , Display of Posters, Bio Metric Attendance, Inspection of Village /Ward Secretariats, progress of Jagananna Thodu, YSR Bima, Delivery of Services, Redressal of Grievances, and other programs. Further he issued following instructions.

**Housing:**

- Issue of House sanction proceedings to all the beneficiaries shall be completed by 31.01.2021.
- Option forms from all the beneficiaries shall be obtained in the shape of physical forms by 05.02.2021.
- The Houses shall be grounded immediately for the beneficiaries those who have opted for option-I & II by 31.03.2021.
- Registration of beneficiaries in APSHCL website along with mapping of NAREGA job cards in UDAs and mapping of Bank account of beneficiaries shall be completed for option – I and II beneficiaries so as to facilitate release of cement as well as payments.
- Mapping of NAREGA job cards to all the beneficiaries shall be completed by 28.02.2021.

- Mapping of all sanctioned houses by 10.02.2021.
- Geotagging of all houses by 28.02.2021
- (1) Model house shall be constructed in each Layout duly identifying the prospective beneficiary and all the Model houses shall be completed by 31.03.2021.
- DPRs are to be prepared by the line departments i.e. RWS/Public Health/DISCOMS for providing permanent water supply and electricity for all the Layouts
- Housing & VSWS Departments shall jointly take up the Housing activity and ensure completion of the target fixed by the Govt. duly ensuring quality construction.
- Preparation of DPRs for Phase – II houses shall be furnished by 15.02.2021.

**GVVW&VSWS Department:**

- Joint Collectors (VWS&D), Municipal Commissioner, MPDOs are requested to fill the Vacancies of Volunteers immediately shall maintain Waiting /Reserve lists for filling vacancies as and when arises.
- Many complaints are receiving against Volunteers, Joint Collectors (VWS&D) are requested to verify those complaints and take appropriate action including removal.
- Immediately after recruitment of Volunteers impart Training on all Welfare schemes with the help of FOA and supply Mobile including SIMs and FPS. The DLDOs shall ensure proper training to Volunteers and Joint Collectors (VWS&D) shall review FOA and utilize their services to train the Volunteers.
- All the Posters shall be displayed in a proper way and the Hon'ble Chief Minister instructed in the review meeting dated 21<sup>st</sup> January 2021 to supply posters for remaining Welfare Schemes and display of beneficiaries list of all Welfare scheme in Village /Ward Secretariats. Joint Collectors (VWS&D) are requested to verify the proper display of Welfare Schemes Posters and beneficiaries list.
- The beneficiaries list shall be in the Telugu Language and place the same Cluster Wise / Territorial Unit Wise under the respective Welfare scheme poster.
- All Village /Ward Secretariat Functionaries shall be available in the Office from 3.00 PM to 5.00 PM on all working days to receive the grievances from the Public and maintenance of Movement Register is compulsory and put Display Board at the entrance of the office about the Public visiting hours from 3.00 PM to 5.00 PM.
- All the Functionaries shall compulsorily mark Bio-Metric Attendance two times

a day i.e. in the Morning & Evening Session from 1<sup>st</sup> February 2021 onwards. The payment of salary will be linked to the Bio-Metric Attendance with effect from 1<sup>st</sup> April 2021. If “**NO Mark**” of Bio-Metric Attendance the salary will be deducted accordingly.

- All Village /Ward Secretariat Functionaries shall reside in the same Village /Municipality and furnish their residential addresses to the MPDOs/ Municipal Commissioner. MPDOs/ Municipal Commissioner shall maintain the Register of Residential Addresses of Village /Ward Secretariat Functionaries
- The Services Delivery from the Village /Ward Secretariats shall be improved and same should be done within SLA and should not be delivered beyond SLA. Hon’ble Chief Minister may review the same in the next SPANDANA Video Conference.
- Joint Collectors (VWS&D) & Municipal Commissioners are requested to conduct prescribed number of inspections of Village /Ward Secretariats without fail.
- Joint Collectors (VWS&D) & Municipal Commissioners / MPDOs are requested to dispose the grievances registered under Six Step Validation as per the SLAs fixed and no grievance disposal shall be beyond SLA.
- Government is decided to issue Badges to the Volunteers and may prescribe Uniform to the Functionaries for easy recognition and identification by the public.
- The progress of Jagananna Thodu Laon disbursement is slowed down and Joint Collectors (VWS&D) & Municipal Commissioners/MPDOs /DLDOs /PDs MEPMA/PDs DRDA are requested to ensure disbursement of loans to all the Sponsored applications with continuous the persuasion & special focus on Bankers.
- Joint Collectors (VWS&D) are requested to review the Officers /Staff of the GVWV&VSWS Department and the Housing Department on regular basis at least once in a week duly allocating Morning Session to one Department and Evening Session to other Department duly giving topmost priority to these Departments.

#### **Commissioner GVWV&VSWS Department**

- The Commissioner, GVWV&VSWS Department has explained the month wise pattern of delivery of services in various Districts and requested to ensure the delivery of more number of services in a increasing manner. Further he requested, the Joint Collectors (VWS&D) to see that the Housing Department staff may be exempted from the Local Body Election Duty in view of

construction of huge number of houses.

All the Joint Collectors (VWS&D) & Municipal Commissioners/MPDOs /DLDOs /PDs MEPMA/PDs DRDA are requested to focus on the progress of Jagananna Thodu / PM SVANidhi, Survey & Enrolment of YSR Bima and Delivery of Services & implementation of Housing program effectively. It is decided to conduct Web Conference through Microsoft Teams on every Wednesday at 3.00 PM.

AJAY JAIN I A S, PRL\_SECY(AJ), SECRETARY TO GOVT(HOUSING)-HOU01

To,

All the Joint Collectors (VWS & D) of the Districts  
All Municipal Commissioners in the State  
All the Project Directors, Housing in the State  
All the Project Directors, DRDA in the State  
All the Project Directors, MEPMA in the State  
All the DLDOs in the State  
All the MPDOs in the state

Copy to

The Commissioner, GVWV&VSWS Department