

**Minutes of the meeting held on 4.5.2020 to review various IT related issues pertaining to the Department of Grama Volunteers/Ward Volunteers, Village Secretariats/Ward Secretariats at Tadepalli, Vijayawada.**

- Present:
1. Sri Ajay Jain, IAS, Prl. Secy., Housing & GV,WV,VS,WS (FAC)
  2. Sri Vidyasagar Reddy, Adviser, IT Dept.
  3. Sri Harshavardhan Reddy, Chief Information Officer, E-Pragathi,
  4. Sri Naveen Kumar, IAS, Director, Dept.of GV,WV,VS,WS
  5. Sri Nanda Kishore M, MD, APTS

The issue of payment gateway for various services being provided by Village Secretariats/Ward Secretariats was discussed. It was decided that a Technical Committee will be constituted consisting of following members to look into and advise the further course of action to be taken.

1. Shri Vidyasagar Reddy, Adviser, IT *e pragathi, RTAs*
2. Sri Harshavardhan Reddy, Chief Information Officer, E-Pragathi *IT Adviser*
3. Sri Naveen Kumar, Director, GVWVVSWS Dept. *IAS*
4. Sri Nanda Kishore M, MD, APTS *IAS*
5. Sri Harendra Prasad, CEO, CFMS *IAS*
6. Sri B. Sundar, IFS, Director (ESD), Meeseva
7. Representative of SLBC

The terms of reference of the Committee are:

- i) To decide on the RFP to be floated for selection of vendor for payment gateway integration. Based on the RFP finalized by the Committee, MD, APTS will call for tenders.
- ii) The Proof of Concept (POC) has been demonstrated by two vendors namely, M/s Raminfo and M/s Transit Analyst (TA). The Committee would decide the number of Secretariats( both Village and Ward) in which the above two Vendors would demonstrate the proof of concept and provide payment gateway services for a period of 3 to 4 months, till the time the permanent vendor is selected as per the Tender.
- iii) The Committee would decide the payment for the above two Vendors during the period of 3 to 4 months when they are demonstrating the proof of concept.

iv) It was informed by M/s Raminfo that around 2 lakh services so far have been provided through their gateway and an amount of Rs.37 lakhs has been collected. It is decided to reconcile the figures and take action for ensuring that the amount collected is transferred to the pool account of this department and then provided to various departments based on the services provided.

v) It was informed by APTS that they have engaged the services of M/s Code Tree as a Vendor for providing various services to the Department of GVWVSWWS for a period from November, 2019 to January, 2020 and they have issued work order for the above period. Further, it was felt that the services of the above Vendor are essentially required for a further period of 6 months from Feb. 2020 to July end and M/s Code Tree have been in fact providing the services from Feb. 2020 to till date. It was decided that E-Pragathi would make the payment to the above Vendor for the services being provided and continue their services till July end. In the meanwhile APTS will call for tenders to finalize the Agency for providing IT services to this Department.

vi) The objective of the Government is to provide all the services which are being provided by various Departments through the GVWVSWWS Department. In order to integrate the Department services through the Village Secretariats, it is decided to have Department-wise meetings with the Nodal Officer, IT Personnel and the IT Vendors with the E-Pragathi team and M/s Code Tree team. These meetings will commence from 6th May, 2020 onwards. A letter would be addressed to all the Secretaries of the concerned Departments by Prl. Secretary, GVWVSWWS.

vii) MDM application has to be installed by all the Volunteers. Similarly, Telegram app and Arogya Sethu app have to be downloaded by all the Volunteers.

viii) A teleconference will be conducted with the MDOs and Municipal Commissioners in the State with the help of the PR&RD and MA&UD Departments so as to pass on instructions to all the MDOs and Municipal Commissioners regarding this.

All the concerned are requested to take necessary action.

*Aran*  
*4/5/20*  
Prl. Secy., GVWVSWWS (FAC)