

**Minutes of the meeting held at 11.30 am on 3.6.2020 in the chambers of  
Prl. Secy., GVWV/VSWS, to review the delivery of Hardware in the  
Village and Ward Secretariats.**

**Present:**

1. Sri Ajay Jain, Prl. Secy., GVWV/VSWS
2. Sri G.S.Naveen Kumar, Director, GVWV/VSWS
3. Sri Vidyasagar Reddy, IT Adviser
4. Sri Sivashankar, GM (Procurement & Software Dev), APTS
5. Sri Shyamsunder, Manager (Procurement), APTS
6. All the Vendors.

**Desktops:**

As against 30,004 ordered, the vendor, i.e. M/s Bodh Tree has informed that they have delivered 20,732 while, as per the field survey done by Director, GVWV/VSWS, actual availability in the Secretariats is only 19,613. Thus, a balance of more than 10,000 have to be supplied. Though the vendor was supposed to complete the delivery and installation by Nov. end, 2019, he has failed to do so despite passage of 6 months. Even now, he has no clarity as to when the delivery would be completed. On repeated insistence, he has now promised a date of delivery of the balance hardware by 30<sup>th</sup> June, 2020. But, however, he has failed to give any milestones like placing the order, assembling and delivery, etc.

**UPS**

As against 15,002 ordered for UPSs the Vendor has delivered around 6,760 and for the balance even the order has not been placed. Now he has promised to complete the delivery before June end which seems highly improbable. The vendor has been directed to give interim milestones regarding placement of orders, assembly, date of dispatch etc. which he has promised to do by tomorrow. But, it seems highly unlikely that the vendor will keep his promise. Therefore, MD, APTS and the Director, GVWV/VSWS are requested to monitor on a daily basis with the vendor and in case he fails to keep up his promise, they are requested to take further

action for cancellation of the order and go for retendering as service delivery in the Secretariat is suffering for want of proper infrastructure, particularly the desktops and UPSs in most of the Secretariats.

### **Printers, FPS and Lamination Machines**

M/s Akshara Enterprises are the vendors for Printers and Finger Print Scanners and M/s Chandrahas Enterprises are vendors for Lamination machines. Here, the delivery for most of the material has been done in respect of Printers and FPS. But the issue is service after delivery. In respect of Lamination machines the delivery has still not been done while the machines are ready to be delivered from China. The issue with regard to service after sales, as in many Secretariats reports have come about non-functioning of Printers and FPS, the vendor is requested to share the contact details of the Service Engineers available in the field, mandal wise and their Call Center with the Department so that it can be shared with all the Volunteers and Secretariats for their necessary follow-up.

Regarding the Lamination machines, the vendor has promised that he can complete the delivery within a month provided his pending bills of FPS and Printers are cleared. MD, APTS is requested to share the bill numbers of CFMS so that it can be followed-up in Finance Dept.

### **Mobiles**

As far as the mobiles are concerned, out of 2,91,590 required, the vendor M/s Celkon has delivered 2.67 lakhs. For the balance quantity, APTS has already placed amended purchase order during the month of March and the vendor was supposed to make delivery by May. However, due to Covid-19 and other issues he was unable to complete the delivery and he has requested for the below:

- i) GST increase from 12 to 18% which APTS will write to Director, GVWVVSWS for which approval will be given as per the terms of the RFP and contract.
- ii) Administrative sanction and BRO to be given for this additional quantity of around 24,000 mobiles which will also be given by the Department on receipt of the proposal from APTS.

The vendor has promised to complete the delivery by July end.

Similarly, in respect of Mobiles, there are issues of earlier not working in many places for which the vendor will share the contact details of service engineers available and also call center details. Further, he will prepare an operating manual regarding operation of mobile which can be shared with all the Volunteers and Village Secretaries. A mobile user policy has to be prepared by the Director, GVWV/VSWs in consultation with APTS which should cover areas of breakage, theft, EDS, etc.

**Telecom Operators:**

The SIMs have been provided by 3 Vendors, i.e. Airtel, Vodafone and BSNL. They shall also prepare user policy for charges which will be shared with the Volunteers and Secretaries. Director, GVWV/VSWs shall enter into an agreement wherever the agreements have not been done and also their payments since delivery of SIMs need to be done by this department as they have not been paid by PR&RD and MA&UD Departments since beginning.

It is further decided that the next review meeting on the subject will be held after a period of 14 days to review the action taken. Meanwhile, Director and GM Procurement of APTS will follow up with M/s Bodh Tree on a daily basis for delivery of UPS and Desktops.

*Atan*  
*31/6/22*  
Prl. Secy.,GVWV/VSWs