

GOVERNMENT OF ANDHRA PRADESH
DEPT. OF GRAM VOLUNTEERS / WARD VOLUNTEERS & VILLAGE
SECRETARIATS / WARD SECRETARIATS

U.O.Note.No.1162741/GSW01/19/2020-1

Dated:24.08.2020

Sub:- Dept., of GV/WV & Vs/WS – Meeting held by Hon'ble CM to review the functioning of GVWV and VSWS Department on 10.08.2020 at 11.00 AM – Revised Minutes – Communicated – Reg.

Ref:- U.O.Note.No.1162741/GSW01/19/2020, Dt:18.08.2020.

In continuation of the reference cited, the Revised Minutes of the meeting held by Hon'ble Chief Minister to review the functioning of GVWV and VSWS Department on 10.08.2020 at 11.00 AM in his Camp Office, Tadepalli are herewith communicated to the all concerned for favour of information and taking necessary action.

2. In the revised minutes, except certain changes in the participants list, other content remains same.

AJAY JAIN
PRINCIPAL SECRETARY TO GOVERNMENT (FAC)

To
All the Concerned.
Copy to:
The PS to Prl. Secy., to Govt., Dept., of GVWV & VS/WS.
The Commissioner, GV/WV & VS/WS, Tadepalli.
SF/SC.

// FORWARDED :: BY ORDER //

S. Mary Ratnamani
SECTION OFFICER.

Minutes of the meeting held by Hon'ble CM to review the functioning of GVWV and VSWS Department on 10.8.2020 at 11.00 am in his Camp office, Tadepalli.

Present:

1. Sri Peddireddy Ramachandra Reddy, Hon'ble Minister for PR&RD
2. Smt. Nilam Sawhney, Chief Secretary
3. Sri Ajeya Kallam, Principal Advisor to CM
4. Sri R. Dhananjaya Reddy, Advisor to CM
5. Sri Ajay Jain, Principal Secretary, GVWVVSWS Dept.
6. Sri Gopala Krishna Dwivedi, Prl. Secy., PR&RD Dept.
7. Smt. Usha Rani, Prl. Secy., Revenue Dept.
8. Sri Solomon Arokia Raj, Secretary to CM
9. Sri Kona Sasidhar, Commissioner, Civil Supplies
10. Sri K.V.V.Satyanarayana, Spl. Secretary, Fin. Dept.
11. Sri G.S.R.K.R. Vijay Kumar, Commissioner & Director, Municipal Admn.
12. Sri G.S.Naveen Kumar, Commissioner & Director, GVWVVSWS Dept.
13. Sri Mallikarjuna Rao, CEO, Arogyasri
14. Sri Harinarayana, Spl. Commissioner, CCLA
15. Sri S. Dhilli Rao, Director, Civil Supplies
16. Sri Vidyasagar Reddy, Advisor, IT & CEO, RTGS
17. Sri Harshavardhan Reddy, CIO, E-Pragati
18. Dr. Mukthapauram Hari Krishna, Special Officer to CM.

A detailed presentation was made by Principal Secretary, GVWVVSWS Department on the activities and the performance of the Department. Action Taken Report on the minutes of the meeting held by Hon'ble CM on 11.6.2020 was presented.

2. After detailed discussions, following decisions were taken:

1. Hon'ble CM directed that the display of 5 posters in all the Village and Ward Secretariats shall be completed by 14.8.2020. He directed the Finance Department to sanction the required budget of Rs.100 crores approximately for installation of Digital Signage LED Smart TVs for display of important schemes of the Government and also for Hoardings/Bill Boards outside the Secretariat for advertisement/promotion campaign of the Government schemes for which Commissioner, I&PR has already invited RFP. Further, Hon'ble CM directed that the tender shall be finalized at the earliest and Digital Signage and the Hoardings shall be installed before end of October, 2020.

2. Hon'ble CM directed the Finance Department to sanction the required budget to MA&UD Department for construction of Ward Secretariat Buildings. Further he directed that the toilet provision shall also be made in the buildings for convenience of the employees and the citizens.
3. The status of the hardware in each Secretariat was reviewed. It was informed that except 1957 UPSs entire delivery of hardware has been completed. Hon'ble CM directed that UPSs shall also be installed in the remaining Secretariats by 22.8.2020. Further, he directed that Annual Maintenance Contract shall be entered into with the agencies for maintenance of the hardware and also the Digital Assistants in the Village and Ward Secretariats shall be imparted training for maintenance of hardware. It was informed that 512 Secretariats do not have internet facility, out of which 213 Secretariats have gone live today. For the remaining 299 Secretariats, the Department shall entrust the work to various agencies like AP Fibernet, GoogleX, DoT etc. and complete the work by October, 2020. Further, he directed the Tribal Welfare Department to sanction Rs.5 Cr to MD, Fibernet for taking up the work in 116 Village Secretariats. This should be inaugurated on 2.10.2020.
4. Recruitment: The recruitment of functionaries in Village and Ward Secretariats was reviewed. Hon'ble CM directed that the date of examination shall be finalized immediately and the exam conducted by 15.9.2020 so that the functionaries can be positioned in the first week of October, 2020. Hon'ble CM directed that JCs shall ensure that the vacant posts of Volunteers are filled up as and when they arise. Hon'ble CM further mentioned that Government is proposing to create Divisional Development Officers (DDOs) at the Division level who will supervise all the developmental activities including VSWS at the Division level and work under the control of JC (Dev), VSWS.
5. Similarly, regarding training, Hon'ble CM directed that training to the staff in Village and Ward Secretariats shall be conducted on a regular basis and assessment of the training shall also be done by conducting tests at the end of the training and if required re-training of some of the candidates may also be conducted.
6. It was informed by Principal Secretary, Revenue, that survey equipment has been provided to all the Village Surveyors and training has also started from 15.7.2020. Hon'ble CM directed the Revenue Department to prepare a comprehensive plan for cleaning of all the land records.
7. The delivery of services through GVWVSWS Department was reviewed. Hon'ble CM directed that a system should be developed wherein

automatic messages go to the JC/Collector/HoD/concerned Secretary regarding delivery of services through VSWS Department pertaining to their Department. The concerned JC and Collector of the district and HoD and Secretary of the concerned Department shall be aware about the delivery of services pertaining to their Department so that they can take action in case of any delay. This facility should be made operational by RTGS immediately. Similarly, the Call Center which has been made operational shall also escalate calls to the concerned JC and Collector of the district and also HoD and Secretary of the concerned Department in case there is delay in service delivery beyond SLA. Hon'ble CM directed RTG to place one Digital personal Assistant at the disposal of Secretary of concerned department to brief the secretary about the delivery of services of that department.

8. Hon'ble CM directed that Social Audit shall be conducted every month through the APSSAAT on various welfare schemes. APSSAAT may recruit additional people for conducting social audit on all the welfare schemes. Social Audit shall also be conducted in all the Ward Secretariats also.
9. Hon'ble CM directed that the IT Vendor shall be selected at the earliest and GSWS 2.0 Dash Board shall be launched in November, 2020 by integration of all the Departments.
10. Hon'ble CM directed that the Department should take steps to ensure that the Village and Ward Secretariats become self-sufficient so that they can generate enough revenues to meet their recurring costs like Electricity and Water bills, maintenance of hardware, stationary, internet charges, etc. For this purpose the delivery of services through Village and Ward Secretariats shall be increased so that they can earn enough revenue to meet their expenditure.
11. Hon'ble CM directed that Aadhar Centers shall be established in all the Village and Ward Secretariats. Similarly, he agreed to the proposal of Post Master General, AP, to allocate branch post offices at Village and Ward Secretariats and directed the Department to finalize the proposal immediately.
12. He further directed that Registration offices shall be established in the Village and Ward Secretariats after completion of Pilot Project at Kaja Village.
13. Hon'ble CM directed that 100% inspection of Village and Ward Secretariats shall be completed by August, 2020.

14. It was informed to Hon'ble CM that rice cards printing has been made operational at all the Secretariats. Hon'ble CM directed the PR&RD Department and CEO, Arogyasri to examine the possibility of printing the Pension and Arogyasri Cards also at the Secretariat level. Hon'ble CM directed to form the Digital Media Platform in the Department at the earliest.
15. It was informed that certain functionaries, particularly VROs and Energy Assistants are not attending to the duties at the Village and Ward Secretariats. Hon'ble CM directed that biometric attendance of all the Employees in the Secretariat shall be made compulsory from 1.9.2020 onwards and payment of salaries shall be linked to the biometric attendance. Further, he directed to examine the feasibility of installing CCTV cameras in each Secretariat.
16. Hon'ble CM directed the concerned Departments to take action on all the points raised above.

AJAY JAIN
PRINCIPAL SECRETARY TO GOVERNMENT (FAC)